



Supervisory Training Program ❖ March-April 2010 Classes

Five of ten Supervisory Training Program (STP) courses from AGC of America are being offered in the evenings, from 5:00-8:00 PM, at the AGC of Minnesota office at **525 Park St., Suite 110, Capitol Office Building, St. Paul.** These courses typically run 5-7 weeks (one day a week). Free parking is available adjacent to the building.

Unit 1: Leadership and Motivation: Mondays, starting March 8 – ending on/or before April 12

Dollars and Sense of People in Construction. The Role of the Construction Supervisor. Helping People Perform Better. Motivating Others. Leading Others. You Get What You Expect. Positive Feedback. Training and Orienting Crew Members. Teams and Team Building. Leadership Skills in Action.

Instructor: Bonnie Amundson, Amundson Life Construction

Names: _____

Unit 7: Accident Prevention and Loss Control: Tuesdays, starting March 9 – ending on/or before April 13

Introduction to Site Safety and Health Management. Safety Leadership, Motivation, and Empowerment. Planning For Site Safety. Site Safety Management. Site Security and Protection. Multi-employer Jobsite Safety. Construction Risk Management. Safety and Human Resources. Regulatory Procedures, Recordkeeping and Documents. Reference Material and Advisory Resources. **Instructor: to be determined**

Names: _____

Unit 6: Understanding & Managing Project Costs: Wednesdays, starting March 10 – ending on/or before April 14

Introduction. Construction Estimates. Who Controls Project Costs. Reporting and Analyzing Actual Costs. Planning for Cost Control. Labor Cost Control. Working With Subcontractors. Loss Prevention. Cost Control Strategies. Post-Project Evaluation.

Instructor: Joe Dailey, Mortenson Construction

Names: _____

Unit 8: Managing The Project: The Supervisors Role: Thursdays, starting March 11 – ending on/or before April 15

Understanding Project Delivery Systems/Alternate Contracting Methods. Managing Information. Understanding and Managing Risk. Planning the Work. Working the Plan. Managing Methods and Materials. Understanding Finances. Working with Project Partners. Understanding People. Understanding Corporate Policies/Procedures.

Instructor: to be determined

Names: _____

Unit 10: General & Specialty Contractor Dynamics: Thursdays, starting March 11 – ending on or before April 15

Construction Systems. Contractual Relationships. Value, Impact, and Quality of Specialty Contractors. Selecting a Specialty Contractor. Importance of Open Communication. Plans and Specifications. Mobilization. Time Management. Productivity. Project Closeout. **Instructor: to be determined**

Names: _____

Per Class (\$235/Member, \$300/Nonmember): \$ _____

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